



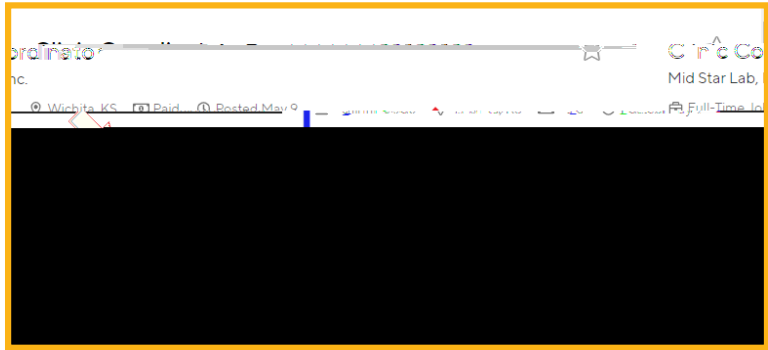
4

Step Four: Searching for On-Campus Jobs

Once you've read the job advertisement, click on the "Apply" button. If you are a current student, you will be able to apply for the job directly through the system. If you are not a current student, you will be asked to create a profile. Once you have completed the application process, you will receive an email from the system. If you are selected for an interview, you will be notified by email. If you are not selected, you will also be notified by email. You can check the status of your application at any time by logging into the system.

5

Step Five: After you have completed the application process, you will receive an email from the system. If you are selected for an interview, you will be notified by email. If you are not selected, you will also be notified by email. You can check the status of your application at any time by logging into the system.



NEED ADDITIONAL HELP?

If you need additional help, please contact the Student Career Advisor (SCA) at SCA@wichita.edu or call (316) 978-3688. You can also visit the Student Career Center at 1000 S. Broadway, Wichita, KS 67260.