



<p><b>Student Steps of Responsibility for admission to the Wichita State University BSW Program and Practicum Program</b></p>	<p><b>Description of Steps</b></p>
<p>Attend a BSW Program Orientation as early into your major as you can.</p>	<p>These are held twice a year, as part of the Social Work Friday event at the WSU School of Social Work. Students are required to attend one orientation before they can be admitted into the social work program.</p>
<p>Meet with the BSW Program Director as early into your major as you can.</p>	<p>Call 316-978-</p>



**BACHELOR OF SOCIAL WORK PROGRAM**  
Application for Admission

The following documents are necessary to complete the program application:

- Application (incomplete applications will not be considered)
- Personal Narrative
- Two References (forms available at [www.wichita.edu/BSWapplication](http://www.wichita.edu/BSWapplication))
- Copy of transcript or Degree Works – unofficial (WSU students can get a copy from MyWSU Self Service. Go to Student Records, then Academic Transcript.)
- WSU Model (photo) Release Form
- If you are also applying for the Undergraduate Certificate in Social Work and Addictions, please complete page 7, and answer additional personal narrative questions applicable to the certificate.
- If you are also applying for the Undergraduate Certificate in Social Work and Child Welfare, please complete page 8, and answer additional personal narrative questions applicable to the certificate.

(Please print or type)

Date \_\_\_\_\_

*Program Information*

Are you a full-time or part-time student?	<input type="checkbox"/> Full time (12 hours or more)	Anticipated graduation date?	Fall 20
	<input type="checkbox"/> Part time (less than 12 hours)		Spring 20
			Summer 20

*Personal Information*

Name \_\_\_\_\_ MyWSU ID# \_\_\_\_\_

Last                              First                              Middle

Address \_\_\_\_\_ Other Last Name(s) \_\_\_\_\_ Preferred Name \_\_\_\_\_

\_\_\_\_\_ Street and number \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_ Mobile \_\_\_\_\_

Email(s) \_\_\_\_\_ @shockers.wichita.edu \_\_\_\_\_

Other \_\_\_\_\_

**Attach a personal narrative (**

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*Demographic Information (optional)*

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Demographic information is optional and is for statistical purposes only. It will in no way affect the consideration of your application.

Date of birth: \_\_\_\_\_ Gender:  Male  Female Veteran:  Yes  No

Race / Ethnicity:

Are you Hispanic or Latino?  Yes  No

Please select one or more of the following racial groups:

Asian  American Indian or Alaskan Native  Black or African American  
 White  Native Hawaiian or other Pacific Islander

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*Background Information*

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Have you ever been convicted of a felony or misdemeanor as an adult?  Yes  No

Has any governmental agency ever substantiated allegations made against you for physical, mental or emotional abuse or neglect, sexual abuse, or exploitation of (1) a child, (2) a resident of an adult care home, medical care facility, psychiatric hospital or state institution for the mentally retarded, or (3) an adult?  Yes  No

**If you answered yes to either of the above, please attach an explanation.**

Answering “yes” does not automatically disqualify you for admission to the BSW program the UCSWA Program or the UCSWC Program. However, depending on circumstances, it may affect your ability to be placed in a field practicum, which is necessary to complete the BSW program or certificate requirements. Please contact the BSW Program Director, UCSWA Program Coordinator, or UCSWC Program Coordinator if you have any questions.

I understand that prior convictions, diversions or pending charges may affect my ability to be placed in a field practicum, which is necessary to complete the BSW program, UCSWA, or UCSWC. This means that while you may be admitted to the program, you may not be able to complete the degree or certificate if there is something in your background that would prevent you from being placed in a field practicum. Many agencies require background checks. Some criminal charges may affect your ability to be licensed in the State of Kansas.

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*Ethical Agreement*

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I have read and understand the *NASW Code of Ethics*

I understand that I may be placed with an agency that requires one or more of the following types of insurance coverage: (a) professional liability, (b) automobile liability, and/or (c) health/medical. **By signing this application, I hereby acknowledge that, if placed with an agency that requires such coverage, I am obligated to obtain, at my sole cost and expense, such insurance and maintain the requisite coverage during the duration of my practicum. I further understand and acknowledge that Wichita State is under no obligation to provide such insurance coverage on my behalf and indeed does not and will not provide such insurance coverage on my behalf.** I may request a practicum placement with an agency that does not require some or all of the above insurance requirements. While Wichita State University will make a reasonable attempt to accommodate this request, I understand and acknowledge that such accommodation is not guaranteed.

I hereby request to be placed in a practicum that does not require the following (*check all that are applicable*):

- Professional liability insurance in the amount of \$1,000,000 in each instance/\$3,000,000 in the aggregate.
- Automobile (including liability) insurance
- Health/medical insurance (including hospitalization coverage)

**NOTE:**

The NASW Social Work Student Professional Liability Insurance can be obtained by members of NASW. To apply for membership, contact the NASW office at 1-800-452-6273.

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*Practicum Statement*

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I understand that I will be required to attend practicum orientation as part of the placement process for the practicum program. I also will be required to complete a practicum inventory, along with a resume. These must be completed during the fall semester of my junior year by **December 1<sup>st</sup>**. After this point, I will be required to schedule a practicum interview to help determine my practicum placement.

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*Disabilities / Modifications*

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Wichita State University is committed to providing equal access to employment, educational programs, and activities for students with disabilities. The University recognizes that students with disabilities may need accommodations to have equally effective opportunities to participate in or benefit from University educational program, services and activities and will make reasonable modifications to the environment, policy and practice and/or provide auxiliary aids and services when the Office of Disability Services determines such modifications are needed for equal access.

Reasonable accommodation will be considered and may be made to qualified students who disclose a disability, so long as such accommodation does not significantly alter the essential requirements of the curriculum and the training program, or significantly affect the safety of others.

I also understand, and acknowledge that it is my responsibility to notify Wichita State University if I am in need of an accommodation. I further understand and acknowledge that it is my responsibility to notify Wichita State University if there is any reason I cannot meet the expectations of the Social Work Program, **with or without reasonable accommodations.**

# BSW Certificate Program in Social Work and Addiction

Yes, I want to apply for the BSW Certificate Program in Social Work and Addiction

I understand that I must complete the online Application for Degree indicating that I am applying for this certificate. (Available on the myWSU Portal, myClasses tab, under Graduation Links.)

No, I'm not interested in applying for the certificate program

**Rank:**  Freshman  Sophomore  Junior  Senior

**Current WSU Student?**  Yes  No, current college/university: \_\_\_\_\_

I've already graduated with a degree in social work, in \_\_\_\_\_ (year)

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**If you are not a current student, please attach transcripts from all universities attended.**

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**Be sure to address the questions in your narrative, as stated on page 3 of this application packet.**

# **BSW Certificate Program in Social Work and Child Welfare**

Yes, I want to apply for the BSW Certificate Program in Social Work and Child Welfare

I understand that I must complete the online Application for Degree indicating that I am applying for





I hereby grant \_\_\_\_\_ and/or parties designated by Wichita State University (including clients, purchasers, agencies and periodicals or other printed matter and their editors the right to reproduce, use, exhibit, display, broadcast, distribute and create derivative works from

\_\_\_\_\_ of the undersigned person. This grant includes, without limitation, the right to publish such images and/or audio, with or without my name or with a fictitious name, in the University newspaper, alumni magazine, and/or public relations / promotional materials, and any other marketing and admissions publications, advertisements, fund-raising materials, and any other University-related publication. The images and/or audio may appear in any of the wide variety of formats and media now available to the University and that may be available in the future, including but not limited to print, broadcast, videotape, CD-ROM, and electronic / online media.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

Witnessed by \_\_\_\_\_ Date \_\_\_\_\_

I am the parent or legal guardian of \_\_\_\_\_

I hereby approve the foregoing consent to Wichita State University's use subject to terms mentioned above. I affirm that I have legal right to issue consent.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed name \_\_\_\_\_

Witnessed by \_\_\_\_\_ Date \_\_\_\_\_

LOCATION:	DESCRIPTION:
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