

For purposes of this policy, the following terms have the definitions provided below. Please note that some of these terms may have different meanings in other contexts.

Any assignment, assessment, examination, project, applied learning (eg internships, co-ops, practicums, field experiences or trips, clinical experiences, or Student teaching) activity, document, or report; research, publication, presentation, or any other activity that is completed, submitted, and/or required to fulfill course or degree requirements or obtain a specific distinction, or is conducted in conjunction with an academic program or course.

A panel of three (3) or five (5) individuals. A panel of three (3) individuals will consist of two (2) Faculty appointed by the Faculty Senate and one (1) Student from the Student Conduct & Community Standards Board. A panel of five (5) individuals will consist of three (3) Faculty appointed by the Faculty Senate and two (2) Students from the Student Conduct & Community Standards Board. The Committee is responsible for determining whether or not the Respondent(s) violated this policy and appropriate sanction(s) (if applicable). One (1) panelist will serve as the Committee Chairperson, selected by the Committee at the time of the hearing. This committee will convene, as needed, monthly.

An individual selected by the Complainant or Respondent to assist the Complainant or

such individuals may be selected by a Student Group or Organization to serve in the role of Advisor in the Student Academic Integrity process

- A penalty or punishment for violating University policy. A sanction can be academic, educational, or disciplinary in nature

- Any individual who has been notified of admission to the University; is enrolled in auditing

A. All Respondents are presumed to have not violated the Student Academic Integrity policy, VLA. 1 – Academic Integrity in the Student Code of Conduct unless it is proven that it is more likely than not

A As members of the University community, all Students, Student Groups, and Student Organizations are expected to display respect for the rights of themselves and others and to be accountable for their behavior. Lack of familiarity with University policy is not a defense to a violation of this policy. Unless specifically noted in the policy definition, intent is not a required element to establish a policy violation.

B Students are prohibited from engaging in conduct that compromises the integrity of any academic credit or degree conferred by the University. Such prohibited academic conduct includes a broad range of violations. The following list, while not comprehensive, provides examples of actions that violate the expectations for the responsible acquisition, discovery, and application of knowledge by Students at this institution.

- 7 Facilitation of Academic Misconduct- Engaging in behavior that facilitates another person or group's ability to engage in or causes another person or group to engage in academic misconduct; including but not limited to providing another Student with a copy of the**

C Preparation

All parties are responsible for adequately preparing themselves for investigation and resolution meetings, including reviewing applicable University policies and procedures. All parties are also responsible for ensuring that their Advisor is familiar with the appropriate policies and procedures. Failure to adequately prepare for a scheduled meeting is not a reason for delaying the meeting or other proceedings.

D Adhere to Process

All parties are to refrain from disrupting the investigation and resolution process for alleged violations of University policy. No Advisor, Student, Student Group, or Student Organization involved in the process other than the Conduct Administrator, or the College Dean (or designee) where the violation is alleged to have taken place may audio or video record any investigation or resolution meetings or other portions of the process. Any Student, Student Group, or Student Organization deemed to be disruptive may be removed from a meeting and/or charged with violating Policy [805 Student Code of Conduct](#).

E Discretion

Discretion is expected by those involved in the Academic Integrity process, especially as it relates to investigations of Academic Integrity allegations. Details should only be shared by those that are on a need-to-know basis, and with compliance of the Family Educational Rights and Privacy Act (FERPA).

The University encourages any individual witnessing violations of Policy [217 Student Academic Integrity](#) to report the misconduct to the Faculty Member of the course for the alleged violation and/or to SCCS.

A

Any individual witnessing a Student violating Policy [217 Student Academic Integrity](#) is encouraged to report the alleged violation in good faith. Reports submitted to SCCS by an individual other than the Faculty Member of the course in which the alleged violation has occurred will be sent to the Faculty Member for determination of misconduct. When a Faculty Member has reasonable, good faith belief that a Student has committed academic misconduct that Faculty Member has the discretion to assign a sanction, including academic sanctions and/or educational sanctions. Any Faculty Member imposing a sanction of any kind against a Student for a violation of this policy must report the violation to SCCS to ensure due process. An online reporting form can be found at www.wichita.edu/reportit. The Faculty Member is encouraged to submit the course syllabus and assignment(s), test(s),

reporting of alleged misconduct is encouraged in order to track habitual behavior. This report can be filed with SCCS via

and available options. The Informational Meeting provides an opportunity for the Respondent to become more informed about the Academic Integrity process.

During the Informational Meeting, the Respondent will be given the opportunity to select one of the available resolution processes (Contested Resolution or Uncontested Resolution) for the case. In certain circumstances, the VP of Student Affairs or designee may exercise the authority to select the resolution process. In the absence of a resolution options selection from the Respondent, the VP of Student Affairs or designee shall determine the appropriate resolution process for the case.

D

If the assigned Conduct Administrator believes the outcome for the alleged violation is not egregious and the Respondent accepts responsibility for the alleged violations as well as accepting the Faculty

charge of the Academic Integrity process within the college. That college will run its Academic Integrity process in accordance with their own Policies and Procedures. Any sanctions assigned as a result of an In Violation finding will be handled in accordance with that college's Policy and Procedure. SCCS Staff will not be required to track the completion of sanctions assigned by faculty, departments, or colleges. There are two potential outcomes from the Academic Integrity process within each college:

If the student is found In Violation, the Dean (or designee) must report the process outcome and forward all case documents to SCCS. If further disciplinary sanctions are recommended as outcomes from the process within the college, SCCS will form an Academic Integrity Committee (see Section IV) to review these recommendations and make a determination regarding disciplinary sanctions. This review is not a hearing; only petitions to disciplinary sanctions, and is a review of documents only.

During the dismissal, the Student is not allowed on University premises unless authorized in writing in advance under conditions approved by the Vice President for Student Affairs or their designee. A currently enrolled Student is withdrawn from their classes and is not eligible for a refund. A permanent registration hold is placed on the Student's account. If the Student is an on-campus resident, the Student's contract with Housing & Residence Life is terminated and the Student is responsible for paying any remaining fees for the duration of the original contract period.

Following the Dismissal, the individual must apply for readmission to the University. Readmission is not guaranteed. Readmission will only be considered when:

- Duration of dismissal is complete;
- All educational sanctions are completed; and
- Petition for readmission is submitted to the review committee (see below).

The review committee includes the VP of Student Affairs and the Director of Student Conduct & Community Standards, or their designee(s). Other individuals may include but are not limited to representatives from Housing & Residence Life, the Office of Institutional Equity and Compliance, Athletics, or SEAL. There must be a minimum of 3 individuals whose vote on the review committee. Readmission will be granted upon a majority vote.

If readmission is approved, the committee may apply additional restrictions. These may include, and are not limited to, restricted access to campus and/or other specified activities for the duration of the student's enrollment at the University.

If readmission is denied, the individual may reapply for readmission four (4) months after their initial application for readmission was received by the university.

The Student is separated from the University without the possibility of graduation or future enrollment. The Student is not allowed on University premises unless authorized in writing in advance under conditions approved by the Vice President for Student Affairs or their designee. A currently enrolled Student is withdrawn from their classes and is not eligible for a refund. A permanent registration hold is placed on the Student's account. If the Student is an on-campus resident, the Student's contract with Housing & Residence Life is terminated and the Student is responsible for paying any remaining fees for the duration of the original contract period.

The University may withhold copies of student transcripts or awarding a degree otherwise earned until the completion of the process set forth in Policy [217 Student Academic Integrity](#) is complete.

- Admission to the University or a degree awarded from the University may be revoked for fraud, misrepresentation, or other violation of Policy [217 Student Academic Integrity](#) in obtaining the degree from or gaining admission to the University.

- The Student is restricted from accessing specific University privileges including but not limited to parking on campus, participation in student activities, holding a student leadership position, participation in a study abroad program, and University computer and network access.

C

Appeals Commit Š Š tCod

t oŠ S ŠŠ Š y

If a Student remains enrolled after the record is closed, the record will be maintained until the student graduates or is no longer enrolled at the University. When a Student proceeds directly from one academic program to another academic program (eg undergraduate study to graduate study), the records will be maintained until the completion of the final academic program. Student Group and Student Organization records will be maintained for a minimum of seven (7) years after the record is closed. Records of incidents culminating in suspension, expulsion, or dismissal will be permanently maintained by the University.

B

SCCS does not make copies of Academic Integrity files or audio recordings. If a Student, Student Group, or Student Organization wishes to review its own Academic Integrity file, they may do so by scheduling an appointment with SCCS. The file may be redacted to protect privacy and to comply with federal and local laws.

In instances when the Student lives more than 150 miles from campus, a redacted copy of the Academic Integrity file may be provided upon request and at the expense of the Student to be paid in advance of preparing it for transfer. A release of the records will not occur until payment has been rendered. Reasonable costs for making copies, transcribing audio recordings, and/or staff time spent redacting personally identifiable information of other students may be included in calculated costs. This provision only applies to the Student's location, not to that of an Advisor and/or family member.

C

If found in violation, the violation will be kept on file for seven (7) years as part of the Respondent's educational record which is managed by SCCS. The Respondent's educational record is separate from their academic transcript.

Educational records are shared with other institutions or on campus offices requesting conduct records or any entity requesting a background check.